113-1 Application Information on
Bilingual Education Intercollegiate Teacher Community of
NSYSU Resource Center for Bilingual Education

1. **Description:**

   NSYSU Resource Center for Bilingual Education (hereinafter referred to as the Center) invites university faculty to establish intercollegiate teacher communities and build a supportive network for instructors engaged in bilingual education, where they shall enhance confidence and gain energy for offering courses relevant to bilingual education through extensive and diverse exchange.

2. **Qualified Applicants:**

   The applicant must be a full-time faculty member at a university or college in Taiwan.

3. **Application and Review**

   I. Applicants should submit the proposal to the online application form by 12 PM, July 26, 2024.

   II. The Center will invite relevant experts and scholars to review the proposals. If necessary, the Center will ask applicants to add information. Applicants will be informed of the result of review and approved funds through email.

4. **Composition and Operation**

   I. A community should be composed of 4 members (or more) from 2 schools (or more), one of whom is the community convener responsible for directing activities.

   II. At least 2 members of a community should be full-time faculty members. Each faculty member can only join 1 community at a time.

   III. The focus of the communities should be on English as a Medium of Instruction (EMI), English for General Purpose (EGP), or English for Specialized/Academic Purpose (ESP/EAP) courses.

   IV. The activities should cover pedagogical approaches, development of teaching and learning materials, classroom activities and assessment design, and other relevant innovative teaching strategies.

   V. A community should organize at least 4 activities, which can be implemented in the form of study group, class observation, forum, workshop, experience sharing, and so on. It is encouraged that part of the activities could be opened to non-members, and the Center could assist with publicizing. The activities should be implemented as planned. If an activity is to be changed or added, the convener should submit the activity alteration form for the Center to review.

   VI. Faculty members' participation in each activity is recognized as one time of "Teacher Community" of the EMI Professional Development Program. (In principle, the activities should be lectures/workshops/sharing sessions, and so on, with a minimum length of 1.5 hours and having a communicative nature.)

   VII. The convener should conduct the reimbursement and submit the activity record within 2 weeks after each activity finishes.

VIII. Members of the funded communities are encouraged to participate in EMI workshops and events organized by the Center, and the convener is obliged to attend the achievement sharing conference.

IX. The achievement report should be submitted within 8 weeks after the project term (February 17, 2025) ends.

X. Each semester, outstanding communities will be selected based on the final project reports and presentations. Members who were recognized as outstanding communities in the previous year may receive an additional maximum of NT$10,000 in community funds when applying for new community projects this semester, as an incentive for the continued development and high-quality contributions of outstanding communities.

5. **Project Term**

From August 31, 2024, to December 31, 2024. To ensure timely implementation, communities may proceed with the activities before the announcement of results of review and reimburse expenses after the projects are approved. If the application does not pass, the expenses of the activities that have been carried out before the announcement of the review result can be reimbursed to an appropriate extent.

6. **Principles of Review**
   I. Productibility of instructional materials and lesson plans for EMI, EGP, ESP/EAP courses
   II. Capability of refining English-medium-instruction skills
   III. Community operation mode or mechanism
   IV. Situation of community operation in previous semesters (not necessary)

7. **Funding**
   I. The maximum fund for each community is 50,000 NT dollars. Reimbursement should comply with the [Ministry of Education's regulations](#).
   II. The funding amount is based on the type, content, and number of planned activities as specified in the application form. Reimbursement will be processed by National Sun Yat-sen University. If the funds are not used in the project term, the funding will be withdrawn.
   III. Purpose of funding: lecture fees, consultation fees, transportation fees, temporary worker wages, meal fees, printing fees, miscellaneous expenses, etc. One single item of stationary and consumables should not exceed 1,000 NTD. USB flash drives cannot be reimbursed.
   IV. To reimburse the fees of an activity, attendance at that activity should attain to **at least 50% of the community members**. After each activity, the activity record form and attendance list must be sent to the contact person's email within two weeks, and the original invoice must be mailed to Teaching and Learning Development and Resources Center, Office of Academic Affairs, National Sun Yat-sen University, at No.70 Lien-hai Road, Gushan District, Kaohsiung City.

8. **Project Completion**

   The subsidized community should organize at least 4 activities and submit activity records. The community convener should submit the project report before February 17, 2025, to complete the project.

9. **Notes**

   I. The information in the activity record and the achievement report will be placed on the NSYSU Resource Center for Bilingual Education website for non-profit or educational promotion use.

   II. Teachers of funded communities must comply with academic ethical codes, and may not violate laws regarding intellectual property rights and personal data protection.

10. **Contact**

    Teaching and Learning Development and Resources Center, Office of Academic Affairs, National Sun Yat-sen University

    Research Assistant: Hao-Chiun Chuang

    Telephone: 07-5252000 #2113

    Address: 804 No.70 Lien-hai Road, Gushan District, Kaohsiung City